

# USER GUIDE LOGTRADE CONNECT LOGTRADE USERS

LogTrade Connect for Microsoft Dynamics 365 Business Central



## **1** GENERAL

This document describes the *LogTrade User Setup* in LogTrade Connect for Microsoft Dynamics 365 Business Central. After the assisted setup is completed the system is ready for creating transport documents or you can do more advanced setup by either searching for a specific setup or using *Manual Setup*. This means that before going through this document you should have run *Assisted Setup* for *LogTrade Connect*.

#### 2 MANUAL SETUP

Open *Manual Setup* by searching with the search functionality.

mics 365 Business Central				a @ ? 🕛
LogTrade Technology AB	TELL ME WHAT YOU WANT TO DO	Ż	×	s $\sim$ Delivery $\sim$ $\mid$ $\equiv$
Sales Orders Items Custom	Manual Setup			2
HEADLINE	Go to Pages and Tasks			
Good morr	> Manual Setup	Administration		> Tasks > History > Sales
	Didn't find what you were looking for? Try explor	ring		> Reports
• 0				
Activities				
Activities ~ sales quotes - open	SALES ORDERS - OPEN			
0	38			
>See more	>See more			
SALES ORDERS RELEASED NOT SHIP	PED	RETURNS	DELIVER	1
	DELAYED AVERAGE DAYS DELAYED	SALES RETUR SALES CREDIT OPEN - OPEN - 1		NMEN
20 5		() 1	<b>2</b>	

You can filter on "Extension Name" = "LogTrade Connect" to see all setup related to LogTrade Connect.



					2,	3		
					0			
Dynamics 365 Busine	ss Central					√ SAVED		© ? L
S	Search      Open in Excel      Views	Mor	re options Name 1	Education Name T			$\nabla \equiv$	
(		:	Name T Dangerous Goods Default Property Values	Extension Name T LogTrade Connect LogTrade Connect	Description Setup dangerous goods codes Setup default values for servic		Keywords Delivery Delivery	

🔎 Search 🛛 👪 Ope	n in Excel   Moi	re options				
Views	×	Name 1	Extension Name 🝸	Description	Category	Keywords
<u>*All</u>	P/ :	Dangerous Goods	LogTrade Connect	Setup dangerous goods codes	Delivery	Delivery
		Default Property Values	LogTrade Connect	Setup default values for servic	Delivery	Delivery
Filter list by:		Delivery Setup	LogTrade Connect	Do general settings for LogTra	Delivery	Delivery
× Extension Name		Field Mappings	LogTrade Connect	Setup field mappings to fetch	Delivery	Delivery
LogTrade Connect		Freight Charge Discounts	LogTrade Connect	Setup freight charge discount	Delivery	Delivery
Log hade connect		Goods Types	LogTrade Connect	Setup goods types	Delivery	Delivery
+ Filter		→ LogTrade Users	LogTrade Connect	Setup users that shall be able	Delivery	Delivery
-		Package Types	LogTrade Connect	Setup generic Package Types	Delivery	Delivery
Reset filters		Print Queues	LogTrade Connect	Download print queues define	Delivery	Delivery
		Replacement Post Codes	LogTrade Connect	Setup replacement post codes	Delivery	Delivery

Scroll down to and click on LogTrade User to open the page.

### **3** USER SETUP

*LogTrade User Setup* is where you administrate existing users and add more users communicating with LogTrade. All users in Dynamics 365 Business Central must have a personal *LogTrade User ID* to be able to create consignments. Other operations such as goods tracking, price quoting does not require a personal login and can use the default login.

Dynamics 365 Business Cer	ntral					۵	© ? 🕛
	ADE USERS						
s os	Search 🕂 New 🐺 Edit L	st 📋 Delete	훶 Create/update User in Log	Trade 🗳 Open in Excel	Actions Fewer options	∑ ≣	
ŀ	ser ID †	Print Queue	LogTrade User ID	LogTrade Password Address Code	Default Address Location Code Type	Def Address Code User	
( → LT	TCNAVDEV\LARS	PALLET PACK	lars.westman@logtrade.se	•••••	BLUE		
LT	rcnavdev\marcus	WEB PACK	marcus.wigren@logtrade.se	•••••	GREEN	$\checkmark$	

FIELD NAME	DESCRIPTION
USER ID	The Dynamics 365 Business Central User ID
PRINT QUEUE	The Print Queue that shall be default on consignments created by the user. This setting overrules default print queue setup on location.
LOGTRADE USER ID	The User ID to use when communicating with LogTrade.
LOGTRADE PASSWORD	The LogTrade password for the LogTrade User ID
SENDER ADDRESS CODE	The <i>Sender Address Code</i> that shall be default on a new consignment unless other settings overwrite based on higher priority.
DEFAULT LOCATION CODE	The <i>Location Code</i> that shall be default on a new consignment (will be overwritten by location code from address source or source document if such are used on the consignment).



ADDRESS TYPE	<ul> <li>Available options:</li> <li>Salesperson</li> <li>Employee</li> <li>Location</li> <li>Responsibility Center</li> <li>Company Information</li> <li>Defines together with <i>Address Code</i> where sender name and e-mail address shall be fetched when sending e-mail from LogTrade Connect.</li> </ul>
ADDRESS CODE	Defines which source , based on <i>Address Type,</i> to use when sending e-mails from LogTrade Connect.
DEFAULT USER	For Dynamics 365 Business Central users that does not have a personal <i>LogTrade User ID</i> this account will be used instead. Can be used for communications that does not require personal <i>LogTrade User ID</i> .

#### **3.1 CREATE/UPDATE USER IN LOGTRADE**

If you want to update or create a new *LogTrade User ID*, it can be done from inside Dynamics 365 Business Central. Enter *LogTrade User ID* and *LogTrade Password* or select an existing user and then click *Create/Update user in LogTrade* top open the page below.

Dynami	cs 365 Business Central			Q		? 🕕
Log	Manage Page					
Consi	CREATE/UPDATE LOGTRADE USER - LTCN	AVDEV\MARCUS			7 <sup>Ľ</sup>	7 <sup>4</sup>
	General					
No. 1	User ID	marcus.wigren@logtrade.se	View Shipments			
LTC1 LTC1 LTC1	Password	••••••	Edit Shipments			
LTC1	Name · · · · · · · · · · · · · · · · · · ·	Marcus Wigren	Edit settings			
LTC1	E-mail	marcus.wigren@logtrade.se	View Financial Information			
LTC1	Phone No.	+46406307206	Only Web Service			
			ок		Cancel	

FIELD NAME	DESCRIPTION
USER ID	The LogTrade User ID that shall be created or updated.
PASSWORD	The LogTrade password for the LogTrade User ID.
NAME	The Name for the <i>LogTrade User ID.</i>
E-MAIL	The e-mail for the <i>LogTrade User ID, normally same as the</i> LogTrade User ID.
PHONE NO.	The Phone No. for the LogTrade User ID.



VIEW SHIPMENTS	The user will be allowed to view existing consignments in LogTrade and/or get information through LogTrade API. This is not a Dynamics 365 Business Central permission.
EDIT SHIPMENTS	The user will be allowed to edit and create existing consignments in LogTrade and/or get information through LogTrade API. This is not a Dynamics 365 Business Central permission but is reflected when creating or changing consignments.
EDIT SETTINGS	The user will be allowed to edit settings in LogTrade and/or get settings information through LogTrade API. This is not a Dynamics 365 Business Central permission.
VIEW FINANCIAL INFORMATION	The user will be allowed to view financial information for consignments in LogTrade and/or get information through LogTrade API. For example, <i>Price Quote</i> This is not a Dynamics 365 Business Central permission but is reflected when creating or changing consignments.
ONLY WEB SERVICE	The user will only be allowed communicate with LogTrade through LogTrade API. This means that the user cannot login to LogTrade web interface.

